



**“For Western Ontario Waterways Regional Council Use Only”  
The Presbyteries of Toronto Conference Corporation  
Grant Application Form – Annual Grants**

**Net Annual Revenue Grant**

*(one application per grant form, please)*

- Definition: An annual grant equal to the net annual revenue of PTCC prorated to the account held by PTCC for a Regional Council.
- PTCC’s Treasurer will notify the Regional Council of the preliminary estimate of the amount available under this grant program in the fall of the year prior to the payout of the grant. The final amount of the net annual revenue grant will be confirmed in January when the preliminary PTCC year-end financial statements are available.
- Annual grants are available that have been approved by the Regional Council, which meet the notice requirements of PTCC, and are supported by documentation in sufficient detail for the Board of PTCC to be able to approve the grant application.
- Regional Councils may submit an annual grant application when it has been approved by the Regional Council executive.
- **Annual Net Investment Revenue** not requested as a grant in the current year may be requested as a grant in a subsequent year, or at the option of the Regional Council, it may be designated as capital in their account.
- Please specify the “payee” for the grant cheque and the address where the cheque is to be mailed by the Treasurer.
- Net Annual Revenue Grant cheques will be mailed to the “payee” after approval by the Board of Directors.

**Regional Council, please complete the following information:**

**Name of Regional Council:** \_\_\_\_\_

**Regional Council Contact person:** \_\_\_\_\_

**Phone #** \_\_\_\_\_ **e-mail** \_\_\_\_\_

**Name of Church or Organization Receiving Grant:** \_\_\_\_\_

**CRA Charitable Registration Number:** \_\_\_\_\_

**Amount of Regional Council Approved Grant Request: \$** \_\_\_\_\_

**Payment details:**  Lump sum  Quarterly  Other: \_\_\_\_\_

**Requested payment dates, if applicable:** \_\_\_\_\_

**Details of the “payee” for the grant cheque:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **e-mail:** \_\_\_\_\_



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**Please insert details of how the grant is being used to support the ministry of the Regional Council, (add additional sheets such as the complete grant application from the Church or Charitable Organization):**

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**Confirmation of Regional Council Approval of Grant Application**

The foregoing application was approved by the Regional Council executive on \_\_\_\_\_ 20\_\_\_\_\_, for a **net annual revenue grant** of \$ \_\_\_\_\_.

The Regional Council executive declares that this application is in accordance with the terms of the Operating Agreement, that the Church or charitable organization receiving the grant has a registration that is current with the Canada Revenue Agency (CRA) as noted on the CRA website, and that the grant will be used to support the ministry of the Regional Council. It is also understood that approval of any grant being requested by the Regional Council is in principle only, and subject to availability of funding by PTCC.

**Date of application:** \_\_\_\_\_

**Signature, Regional Council:** \_\_\_\_\_

**Name (please print):** \_\_\_\_\_